

Akhil Gomantak Kshatriya Maratha Samaj

Maratha Sankul, Porvorim Bardez Goa. 403521
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Est. 23-12.1940

Reg No:55/Goa/84

Advertisement No: -01/ 2025

Date: 28-05-2025

Applications are invited from eligible candidates for the post of **Lower Division Clerk or Office Assistant** at **Akhil Gomantak Kshatriya Maratha Samaj**, Maratha Sankul, Porvorim, Bardez, Goa.

Interested candidates may submit their applications to Maratha Sankul Office Address to **The Secretary**, Akhil Gomantak Kshatriya Maratha Samaj, Maratha Sankul, Porvorim, Bardez - Goa, 403521.

The last date for filling up the application for the post is **12-06-2025**. The Candidates should be carefully read the "Instruction" before the filling the applications. for Engagement of services by below mention personal purely on regular basis.

Sr. No	Designation	Education & other Qualifications	Pay & Allowance
1	Post: Lower Division Clerk / Office Assistant No. of Post: 01 Category: UR - 01 (Only for candidates belonging to the "96 K Maratha" community of Goa) Engagement: Regular Basis	1. Essential Qualifications: Passed Higher Secondary School Certificate (HSSC) examination OR Passed from an Industrial Training Institute (ITI) approved by the All-India Council for Technical Education (AICTE) and recognized by a State Board OR Equivalent qualification from a recognized institution. 2. Computer Literacy: Minimum three-month certificate course in Computers from a recognized institute. 3. Work Experience: Minimum two years of work experience in a relevant field. 4. Age Limit: Candidate should not exceed 45 years of age as on the closing date of application.	Rs. 30,000/-

		Desirable Knowledge of Konkani Knowledge of Marathi	
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Applicants must attach self-attested copies of the following documents along with the application form:

1. Recent passport-size coloured photograph.
2. Educational qualification certificates.
3. Birth certificate.
4. 15 years valid residence certificate in Goa issued by the Competent Authority.
5. Employment exchange registration card.
6. Certificate of completion of a computer course.
7. Any other relevant supporting documents.

Note:

- The application, complete in all respects with the required documents, must reach the office during working hours on or before 12-06-2025.
- Incomplete or late applications will be summarily rejected.

Place: Porvorim Goa

Date: 28-05-2025

sd/-
Secretary, AGKMS Porvorim